



# SPARK Payment Form

This form will be utilized to enter payment information into our registration system and the bottom portion will be shredded after the enrollment process is complete.

Child/ren's names: \_\_\_\_\_ Parent's name: \_\_\_\_\_

Charges & Policies every family needs to know:

- A \$50 cancellation fee will be assessed if I cancel my child out of a session.
- A \$75 cancellation fee will be assessed if a cancellation is made within one week of the session start date.
- A \$25 transfer fee will be charged to transfer from one session to another session.
- If a child is enrolled for 6 sessions and cancels a week, he/she is no longer eligible for the 10% discount. Parents will be expected to pay the difference at the time of the cancellation.

Once the SPARK payment has been entered into our computer system, you will be sent an invitation from ePACT to complete the registration process. Please note that your child is not enrolled in SPARK Day Camp until after the ePACT computer registration portion is complete. Camper information in ePACT must be completed by 5/25/2022. If you are enrolling a child into SPARK after 5/25/22, contact the Program Supervisor for your ePACT due date.

*My signature below signifies I agree to the stated fee policies and form of payment noted below.*

Parent Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Please select one of the following: 1. Payment in Full or 2. Payment Plan:

1. **Payment submitted in full** by method of:

\_\_\_\_\_ Last 4 Digits of Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ 3 Digit Code \_\_\_\_\_

\_\_\_\_\_ Check # \_\_\_\_\_

2. **I would like to pay by payment plan** using the electronic check information listed below. Total cost of SPARK Day Camp will be divided into three payments and deducted monthly on **May 5, 2022; June 5, 2022; and July 5, 2022**. If a family adds a session of camp or transfers from one session to another, there may be two separate charges assessed on the account due to the change request.

**Electronic Check: Last 4 Digits of Bank Routing # \_\_\_\_\_ Last 4 Digits of Account # \_\_\_\_\_**

*Please note: Payment plan receipts e-mailed to parents will list your total for the Summer of 2022 at the top of the page. Please scroll to the bottom of the page for the monthly tuition charges.*

### \*SECURELY SAVING YOUR ACCOUNT ON FILE

Payment information must be set-up in our registration system at the time of dropping off registration forms to the Coralville Recreation Center or by calling 319-248-1750. Failure to set-up your payment information may result in losing your child's place at SPARK. Registration will only be completed when all information necessary is provided.