



Citizen Complaint Form Coralville Police Department

Return this form in person or by mail to:
Coralville Police Department, 1503 5th Street, P.O. Box 5911, Coralville, IA 52241

Complainant Information

Complainant: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Date of Birth (optional): _____

Gender (optional): _____ Gender Pronoun(s) (optional): _____

Occupation (optional): _____

Place of Work (optional): _____

Incident Information

Date of incident: _____ Time of incident : _____

Location of incident : _____

Witness(es) to incident (name, address, phone number)

1. _____

2. _____

3. _____

Details of incident: (Describe the incident. Provide who, what, when, where, how, and why. If you do not know names, please give descriptions, badge number, etc.).

Verification & Notarization

Please note:

- *You must sign and date below in the presence of a Notary Public. The Notary must watch you sign this document.*
- *A Notary Public must sign completed forms.*
- *Contact your local bank, or Coralville City Hall at 319.248.1700, to check on the availability of notary services.*

State of Iowa Code: 718.6 False Reports to Law Enforcement Authorities

A person who reports or causes to be reported false information to a fire department or a law enforcement authority, knowing that the information is false, or who reports the alleged occurrence of a criminal act knowing the same did not occur, commits a simple misdemeanor.

I have written and/or read the complaint herein and swear or affirm it is true.

Signature (*sign in front of Notary*)

Date and time (*complete in front of Notary*)

(To be completed by Notary):

State of _____

County of _____

Signed and sworn to (or affirmed) before me on _____ day of _____, 20____.

Signature of Notary Public

Title (or Rank for Military Personnel)

(Seal or Stamp)

Request

I request the following measures of relief be granted or corrective action taken by the Coralville Police Department:

All complaint forms are forwarded for review to the Chief of Police.

The Chief of Police investigates any complaint and submits findings to the appropriate personnel. Upon review, if the complaint is determined to be founded, the Chief of Police takes the appropriate actions to resolve the complaint.